



Food and Nutrition Division Food Distribution Program

TEXAS DEPARTMENT OF AGRICULTURE COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711 Toll Free: (877) TEX-MEAL | For the hearing impaired: (800) 735-2989 (TTY)

This product was funded by USDA.

This institution is an equal opportunity provider.



Updated 3/28/2024 www.SquareMeals.org

Ordering Updates

SY 2023-2024

NSLP Available Entitlement: No more ordering rounds are available for the remainder of SY 23-24.

- NSLP Non-Pilot Group Surplus quantities, if available at your respective State
 Contracted Warehouse, can be ordered to utilize Available Entitlement, by accessing
 the Delivery Order-CE module in TX-UNPS.
- NSLP Pilot Group Gold Star Foods offers surplus cases through on-going "Advertisements" in their system. For questions, contact the NSLP coordinator at the Gold Star.

<u>DoD FFV</u>: Please complete receipts in FFAVORS for each delivery within 7 calendar days from date of delivery.

SY 2024-2025

DoD NSLP

Allocated Entitlement and new campus sites will be loaded into FFAVORS from May 2024 through June 2024. Ordering for PY 2025 begins on July 1, 2024.

NSLP

As of March 1st, all catalogs have been closed in the WBSCM system. Schools no longer have access to the NSLP catalog module under Domestic Order Entry. During this time, the ordering team is adjusting requisitions in the system. This may involve the following status changes:

- Requests that potentially show the status changed to cancelled as we adjust and reenter information.
- Delivery Date changes
- Quantity Requested

TDA will communicate final results of Round 1 in May.

SY 2024-2025

Round 2

- Catalogs will open May 1st
 - Excludes seasonal and one-time buys
 - Delivery Periods will not include July, August, and September
- Round 2 will be from May 1st May 29th

Action Items

- April 29th Attend the Next Steps Webinar
 - TDA will host a webinar to discuss validation of Round 1 and what steps need to be taken next for Round 2
 - Run Entitlement Summary Report to validate available balance to spend in Round 2
- May 1st 29th Place Requisitions

Inventory Updates

Inventory Updates

Usage Analysis

- Final round concluded on 2/29/2024
- 4.9 million LBS swept into the state account.
 - 2.5 million has been redistributed

Transfers

- Transfer period ends April 30th
- 1028 submitted with only 20 pending
 - 526 State Acct LBS requests vs 502 school-to-school requests
- RAs must check their tracking system balances before submitting a transfer request
- Only RA personnel can request transfers

Inventory Updates

Reducing Inventory

- RAs need to order their allocated inventory before inventory counts.
- Start with Looking at Long Term Storage first, then short term
- Surplus is also available in State Contracted Warehouses, if needed

Schools should have all Inventory ordered by April 30th

Inventory Updates

Annual Physical Inventory Dates

- San Antonio Food Bank- May 20th May 24th
- El Pasoans Fighting Hunger Food Bank May 20th May 24th
- US Foods May 20th May 24th
- Gold Star Foods- June 3rd June 7th

Pending Dates

- Central Texas Food Bank
- Forte Frozen Food Bank

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. fax:

(833) 256-1665 or (202) 690-7442; or

3. email:

program.intake@usda.gov

This institution is an equal opportunity provider.



TEXAS DEPARTMENT OF AGRICULTURE COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711 Toll Free: (877) TEX-MEAL | For the hearing impaired: (800) 735-2989 (TTY)

This product was funded by USDA.

This institution is an equal opportunity provider.



